PARALEGAL STUDIES MINOR

The Paralegal Studies Program, approved by the American Bar Association, offers the student a balanced and varied background in theoretical and practical aspects of law which are necessary for work as a legal assistant. Paralegals—sometimes referred to as legal assistants or legal analysts—work under the supervision of an attorney, in a variety of areas ranging from real estate, litigation and family law to patent, trademark and estate practice. The program develops intellectual and analytical skills, educates students for direct employment opportunities in the paralegal field, and provides additional career possibilities in combination with a student’s major. *With the exception of giving legal advice, making court appearances and setting fees, a paralegal may carry out many tasks. Paralegals may not provide legal services to the public, except as permitted by law.*

Program Requirements

Complete with a minimum 2.75 GPA:

- PALG 210 Law and Litigation 3
- PALG 312 Research and Writing for Paralegals 3
- PALG 497 Paralegal Seminar and Internship 3
  or PALG 498 Cooperative Education: Paralegal Studies

Select 12 credits from the following:

Select 0-3 credits from the following:

- JUST 351 Juries and Justice
- JUST 360 Rights, Liberties and American Justice
- PALG 316 Skills for Bilingual Legal Personnel
- POLS 321 Law in Society: Criminal Law

Total Credits 21

Select 0-9 credits from the following:

- PALG 301 Criminal Law and Procedure
- PALG 305 Immigration Law
- PALG 308 Negotiation, Mediation and Arbitration
- PALG 317 Evidence
- PALG 318 Computer-Assisted Research in the Legal Environment
- PALG 320 Bankruptcy Law
- PALG 331 Administrative Law and Procedure
- PALG 332 Personal Injury Law
- PALG 339 Computer Applications in the Legal Environment
- PALG 378 Employment Law
- PALG 390 Independent Study in Paralegal Studies
- PALG 398 Selected Topics in Paralegal Studies
- PALG 411 Advanced Patent, Trademark and Copyright Law
- PALG 412 Consumer Law
- PALG 413 Elder Law
- PALG 420 Civil Trial Preparation
- PALG 437 Entertainment Law
- PALG 438 Trademark Law
- PALG 440 Criminal Trial Preparation
- PALG 450 Law Office Management and Technology