

PARALEGAL STUDIES CERTIFICATE PROGRAM

The Paralegal Studies Program, approved by the American Bar Association, offers students a balanced and varied background in theoretical and practical aspects of law, which are necessary for work as a paralegal. Over 50% of our graduates go on to work as paralegals or continue onto law school. The Post-Baccalaureate Certificate in Paralegal Studies provides a solid foundation for students aspiring to work in the legal field, go to law school or graduate school. It also develops intellectual and analytical skills, educates students for direct employment opportunities in the paralegal field, and provides additional career possibilities in combination with other undergraduate majors/minors. The Montclair State University Paralegal Studies Program was the first program in New Jersey to receive American Bar Association approval. ParalegaEDU.org reviewed more than 200 post-associate and post-baccalaureate programs and selected the Post-BA Certificate in Paralegal Studies at Montclair State University as their favorite in New Jersey for 2018!

Paralegals (sometimes referred to as legal assistants or legal analysts) work under the supervision of an attorney, in a variety of areas ranging from real estate, litigation and family law to intellectual property, estate and criminal practice.

This is a 21-credit certificate with a requirement of a 2.75 overall GPA.

With the exception of giving legal advice, making court appearances and setting fees, a paralegal may carry out many tasks. Paralegals may not provide legal services directly to the public, except as permitted by law.

Program Requirements

Complete with a minimum 2.75 GPA:

Code	Title	Credits
Required Courses		
PALG 210	Law and Litigation	3
PALG 312	Research and Writing for Paralegals	3
Selected Courses		
Select 12 credits from the following:		12
<i>Group A</i>		
Select 3-12 credits from the following:		
PALG 304	Real Estate Law	
PALG 306	Contract Law	
PALG 310	Fundamentals of Patent, Trademark and Copyright Law	
PALG 322	Wills, Trusts and Probate Law	
PALG 330	Family Law	
PALG 336	Corporations and Partnerships	
<i>Group B</i>		
Select 0-9 credits from the following:		
PALG 301	Criminal Law and Procedure	
PALG 305	Immigration Law	
PALG 308	Negotiation, Mediation and Arbitration	
PALG 317	Evidence	
PALG 318	Computer-Assisted Research in the Legal Environment	

PALG 320	Bankruptcy Law	
PALG 331	Administrative Law and Procedure	
PALG 332	Personal Injury Law	
PALG 339	Computer Applications in the Legal Environment	
PALG 378	Employment Law	
PALG 390	Independent Study in Paralegal Studies	
PALG 398	Special Topics in Paralegal Studies	
PALG 411	Advanced Patent, Trademark and Copyright Law	
PALG 412	Consumer Law	
PALG 413	Elder Law	
PALG 420	Civil Trial Preparation	
PALG 437	Entertainment Law	
PALG 438	Trademark Law	
PALG 440	Criminal Trial Preparation	
PALG 450	Law Office Management and Technology	
<i>Group C</i>		
Select 0-3 credits from the following:		
JUST 351	Juries and Justice	
JUST 360	Rights, Liberties and American Justice	
PALG 316	Skills for Bilingual Legal Personnel	
POLS 321	Law in Society: Criminal Law	
Seminar or Internship		
PALG 497	Paralegal Seminar and Internship	3
or PALG 498	Cooperative Education: Paralegal Studies	
Total Credits		21